

Meeting of the Board of Trustees of the Free Public Library of the Borough of Longport

October 18, 2021 5:00 PM

Call to Order: President Roy Law called the meeting to order at 5:00 PM.

Announcement of Compliance with Open Public Meetings Law: This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was advertised in the Press of Atlantic City on October 16, 2021 and sent to the Current on October 13, 2021. Notice of this meeting was also posted on the Library's website and in Longport Borough Hall. Official action may be taken at this meeting.

Recording of Attendance: President Roy Law, Treasurer Patricia English, Secretary Erin Schiavo, Member JoAnne Clayton (5:20PM), Member Damen Tomassi, School Board President Carl Tripician, Library Director Ricky Gerhardt (all present for the meeting).

Also in Attendance: No additional people in attendance.

Absent: Member Kate Subranni, Mayor Nick Russo

Old Business: Approval of minutes from September 20, 2021 meeting. (Drafts previously distributed to board members). Erin Schiavo motioned for approval of minutes, Dolores Wilson seconded the motion. All in favor, none opposed.

Public Comment: none

New Business:

President's Report: Roy Law spoke about holding a meeting for the Personnel Committee. He shared positive feedback about recent luncheons held at Guild Hall.

Treasurer's Report: Patricia English reported that there was a beginning balance of \$663,424.01. She reported cash receipts in the amount of \$163,305.74. Cash disbursed in the amount of \$25,381. The ending cash balance was \$801,348.32. Dolores Wilson motioned for approval of the report, Erin Schiavo seconded the motion. All in favor none opposed.

Bill Pay List: There were no questions about the bill pay list. Trish highlighted that there was one bill for The National Liberty Museum for \$100.00 that was added later to the list. Dolores Wilson motioned to approve the bill pay list, Trish English seconded the motion. All in favor, none opposed.

Director's Report: Library: Ricky shared the September statistics for programs and circulation. Ricky reported that there were 26 programs in September. Upcoming fall programs include author visits, trivia, bingo, concerts, and kid's programs. A new program for the fall will be sign language classes. Yoga will be moved to the all-purpose room as the weather gets cooler, and health and safety measures will be in place. Ricky highlighted that programs have been successfully held at Guild Hall at the Church of the Redeemer. He presented the idea of having a Holiday event in December outdoors and/or at the Hall as well. Ricky reported that there has been no information from the State regarding the Library Bond Construction Act. The first meeting of the library foundation took place and a second meeting was to be held on Tuesday, 10/19.

Museum: A grant was submitted to The Atlantic County Office of Cultural and Heritage Affairs for the museum to add audio feed to some exhibits. Ricky and staff are waiting to hear if the grant was obtained. The museum calendar is complete and a second porch store order has been submitted.

Ricky and staff continue to monitor and implement health regarding Covid 19 and are taking measures such as monitoring vaccination status for programming when food is present, mask wearing and limiting room occupancy for indoor events.

Resolutions:

A. Resolution 2021-12: RESOLUTION UPDATING THE FREE PUBLIC LIBRARY OF THE BOROUGH OF LONGPORT PERSONNEL POLICY AND PROCEDURES MANUAL

Trish English made a motion to approve Resolution 2021-12. Dolores Wilson seconded the motion. All in favor, none opposed.

Public Comment: none

Adjournment:

At 5:24 Dolores Wilson made a motion to adjourn the meeting. Trish English seconded the motion. All in favor, none opposed.