

Meeting of the Board of Trustees of the Free Public Library of the Borough of Longport

February 8, 2021 5:00 PM

Call to Order: President Roy Law called the meeting to order at 5:00 PM with a flag salute

Announcement of Compliance with Open Public Meetings Law: This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was advertised in the Press of Atlantic City on February 4, 2021 and sent to the Current on February 2, 2021. Notice of this meeting was also posted on the Library's website and in Longport Borough Hall. Official action may be taken at this meeting.

Recording of Attendance: President Roy Law, Treasurer Patricia (Trish) English, Secretary Erin Schiavo, Member Kate Subranni, Member Joanne Clayton, Member Dolores Wilson, School Board President Carl Tripician, Mayor Nick Russo, Library Director Ricky Gerhardt (all present for the meeting).

Also in Attendance: No additional people in attendance.

Absent: Damen Tomassi, member

Old Business: Approval of minutes from January 11, 2021 meeting. (Drafts previously distributed to board members). Dolores Wilson motioned for approval of minutes, Joanne Clayton seconded the motion. All in favor, none opposed.

Public Comment: none

New Business:

President's Report: President Roy Law spoke about Agenda item 5.5, and the potential use of the Centennial Room and/or All-Purpose room for Library Use. He and Mayor Russo spoke about the structural needs of Borough Hall including roof repairs and bathroom updates that would be needed before any further formal use of that space could be utilized.

Treasurer's Report: Trish English reported that there was a beginning balance of \$610, 716.56. She reported cash receipts in the amount of \$96.55. Cash disbursed in the amount of \$17,017.90. The ending cash balance was \$593,795.21. Kate Subranni motioned for approval of the report, Dolores Wilson seconded the motion. All in favor none opposed.

Bill Pay List: The bill pay list was reviewed and presented by Trish English, treasurer. There were no questions with the bill pay list. Dolores Wilson motioned to approve the bill paid list, Erin Schiavo seconded the motion, all in favor none opposed.

Director's Report: Ricky shared the January statistics for programs and circulation. In terms of checkout, Ricky's report showed combined material checkouts, digital and physical. Ricky reported that winter programming is currently virtual. Two new additions to programming include a virtual Flower arranging as well as a lecture series with the Museum of the American Revolution. Ricky explained that the preparations for summer programming are underway, and the goal is to hold many of the programs outside and possibly utilize the All-purpose room. Ricky spoke about a new feature on the web page, a Covid-19 Information page that can assist patrons with vaccine locations and appointments. Regarding Museum updates, Ricky explained that the HVAC system for the second floor is due to be installed at the end of February.

Centennial Room/All-Purpose Room Discussion: President Roy Law initiated a discussion regarding using the Centennial Room and All-Purpose Room for Library Use for programming. Key points in the discussion revolved around the potential to be awarded the Library Grant from the State, specifically for expansion, as well as using the two spaces in the Borough Hall building for programs if the grant is not awarded to the Library. Mayor Russo discussed structural needs of the building, specifically the roof that would need repair to make the spaces functional. He also spoke about the bathrooms near the Centennial room needing updating. Various ideas were discussed, including using a new space in Longport, such as the rectory next to Epiphany church. The conversation will be continued at future meetings, and much will depend on whether or not the Library is awarded the grant, and which other options will make financial sense moving forward.

Resolutions

A. Resolution 2021-04: A RESOLUTION ADOPTING MUSEUM POLICIES

Dolores Wilson motioned, Joanne Clayton seconded. All in favor, none opposed.

B. Resolution 2021-05: A RESOLUTION ADOPTING A PURCHASING PROCESS

Patricia English motioned, Kate Subranni seconded. All in favor, none opposed.

Public Comment: none

Adjournment: Trish English motioned to adjourn the meeting at 5:44 pm, Dolores Wilson seconded the motion, all in favor none opposed.