

Meeting of the Board of Trustees of the Free Public Library of the Borough of Longport

January 11, 2021 5:00 PM

Call to Order: President Roy Law called the meeting to order at 5:00 PM

Announcement of Compliance with Open Public Meetings Law: This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was advertised in the Press of Atlantic City on January 8, 2021 and sent to the Current on January 5, 2021. Notice of this meeting was also posted on the Library's website and in Longport Borough Hall. Official action may be taken at this meeting.

Recording of Attendance: President Roy Law, Treasurer Patricia (Trish) English, Secretary Erin Schiavo, Member Kate Subranni, Member Damen Tomassi, Member Joanne Clayton (5:27), Member Dolores Wilson, School Board President Carl Tripician, Mayor Nick Russo, Library Director Ricky Gerhardt (all present for the meeting).

Also in Attendance: No additional people in attendance.

Absent: None

Old Business: Approval of minutes from December 21, 2020 meeting. (Drafts previously distributed to board members). Dolores Wilson motioned for approval of minutes, Damen Tomassi seconded the motion. All in favor, none opposed.

Public Comment: none

New Business

President's Report: President Roy Law spoke about his report (drafts previously distributed to members) in which he expressed his thoughts on expansion of the library. This included discussion held at the December meeting during which Mayor Russo spoke about using the upstairs of Borough Hall for Library use. Roy expressed that during the December meeting, due to his poor audio quality, he was unable to express that this was not his understanding or desire. At the January meeting Roy surveyed the members about this conversation, and about expansion. All members were given the opportunity to speak and express whether we should move forward and apply for the construction grant, as it is a lengthy process. All members spoke, the Strategic Plan and Community survey was referenced and ultimately, it was decided that since the majority of members were in favor of expansion, that Ricky would apply for the second round of the construction grant (no date has been announced yet for the application).

Treasurer's Report: Trish English reported that there was a beginning balance of \$650, 796. 27. She reported cash receipts in the amount of \$76.97. Cash disbursed in the amount of \$40,

156.68. The ending cash balance was \$610,715.56. Erin Schiavo motioned for approval of the report, Kate Subranni seconded the motion. All in favor none opposed.

Bill Pay List: The bill pay list was reviewed and presented by Trish English, treasurer. There were no questions with the bill pay list. Dolores Wilson motioned to approve the bill paid list, Kate Subranni seconded the motion, all in favor none opposed.

Director's Report: Ricky shared the December statistics for programs and circulation. Ricky reported that winter programming is currently virtual and includes such programs as yoga as well as a lecture series through Rutgers University, which will continue through May. Ricky explained that the preparations for summer programming are underway, and the goal is to hold many of the programs outside. Ricky spoke about museum passes again being utilized, as many museums are now operating with safety guidelines in place. Ricky shared that the chat function is now live on the library website. In terms of museum and other updates, materials are still being cataloged for the museum, and additional shelving has been ordered for the children's section of the library.

Resolutions

A. Resolution 2021-01: A RESOLUTION ADOPTING A CASH MANAGEMENT PLAN

Trish English motioned, Joanne Clayton seconded. All in favor, none opposed.

B. Resolution 2021-02: A RESOLUTION ESTABLISHING A CHANGE FUND

Kate Subranni motioned, Damen Tomassi seconded. All in favor, none opposed.

C. Resolution 2021-03: A RESOLUTION DESIGNATING DEPOSITORY BANKFOR FUNDS OF THE FREE PUBLIC LIBRARY OF THE BOROUGH OF LONGPORT AND AUTHORIZING DESIGNATED MEMBERS OF THE BOARD OF TRUSTEES TO SIGN NECESSARY BANKING DOCUMENTS

Erin Schiavo motioned, Patricia English seconded. All in favor, none opposed.

Public Comment: none

Adjournment: Dolores Wilson motioned to adjourn the meeting at 5:39 pm, Erin Schiavo seconded the motion, all in favor none opposed.