

## **Meeting of the Board of Trustees of the Free Public Library of the Borough of Longport**

May 17, 2021 5:00 PM

**Call to Order:** President Roy Law called the meeting to order at 5:00 PM.

**Announcement of Compliance with Open Public Meetings Law:** This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was advertised in the Press of Atlantic City on May 14, 2021 and sent to the Current on May 11, 2021. Notice of this meeting was also posted on the Library's website and in Longport Borough Hall. Official action may be taken at this meeting.

### **Flag Salute**

**Recording of Attendance:** President Roy Law, Treasurer Patricia English, Secretary Erin Schiavo, Member Joanne Clayton, Member Kate Subranni, Member Dolores Wilson, Member Damen Tomassi, Mayor Nick Russo, School Board President Carl Tripician, Library Director Ricky Gerhardt (all present for the meeting).

**Also in Attendance:** No additional people in attendance.

**Absent:** none

**Old Business:** Approval of minutes from April 19, 2021 meeting. (Drafts previously distributed to board members). Erin Schiavo motioned for approval of minutes, Kate Subranni seconded the motion. All in favor, none opposed.

**Public Comment:** none

### **New Business:**

**President's Report:** Roy Law spoke about The Strategic Plan Committee holding a meeting to discuss Capital Funds. He also spoke about the process of deciding whether we will hold meetings in July and August, which would mean a decision would need to be made at the June meeting and a resolution would need to be voted upon regarding the bill list for July and August. Roy clarified that the Porch store associated with The Historical Society and the Museum is not the same as the Longport Porch Store, which is exclusively an on-line business unrelated to The Museum, The Historical Society, and the Library.

**Treasurer's Report:** Patricia English reported that there was a beginning balance of \$550, 424.60. She reported cash receipts in the amount of \$163,313.72. Cash disbursed in the amount of \$23, 744.38. The ending cash balance was \$689, 993.94. Dolores Wilson motioned for approval of the report, Erin Schiavo seconded the motion. All in favor none opposed.

**Bill Pay List:** There were no issues with, or questions about the bill pay list. Erin Schiavo motioned to approve the bill paid list, Dolores Wilson seconded the motion, all in favor none opposed.

**Director's Report:** Ricky shared the April statistics for programs and circulation. Ricky reported that the art gallery is now in-person, and that the summer programming schedule has been finalized. Summer residents will be receiving a newsletter outlining such programs, which will include concerts, authors, bingo, trivia, story time, movies and special events.

The museum has officially opened and the grand opening for the porch store is May 29<sup>th</sup>.

The oral history project starts Monday, June 14<sup>th</sup>.

A new library assistant was hired and the second round of the construction act application is scheduled to be submitted on June 4<sup>th</sup>. The Library has added seating with ipads, and Sunday hours will start on June 27<sup>th</sup>.

A chair lift at the museum is set to be repaired in the near future.

Library and Museum staff continue to monitor and follow CDC guidelines.

Ricky also shared a projected Library and Museum Capital Expenditure Summary, and there was discussion regarding making a resolution for capital projects. The Strategic Plan committee will be meeting to help this process move forward.

**Public Comment: none**

**Adjournment:** At 5:32pm Trish English made a motion to adjourn. Dolores Wilson seconded the motion.