

Meeting of the Board of Trustees of the Free Public Library of the Borough of Longport

September 20, 2021 5:00 PM

Call to Order: President Roy Law called the meeting to order at 5:00 PM.

Announcement of Compliance with Open Public Meetings Law: This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was advertised in the Press of Atlantic City September 16, 2021 and sent to the Current on September 14, 2021. Notice of this meeting was also posted on the Library's website and in Longport Borough Hall. Official action may be taken at this meeting.

Recording of Attendance: President Roy Law, Treasurer Patricia English, Secretary Erin Schiavo, Member Kate Subranni, Member Damen Tomassi, Library Director Ricky Gerhardt (all present for the meeting).

Also in Attendance: No additional people in attendance.

Absent: Member Dolores Wilson, Member JoAnne Clayton, School Board President Carl Tripician, Mayor Nick Russo

Old Business: Approval of minutes from June 21, 2021 meeting. (Drafts previously distributed to board members). Trish English motioned for approval of minutes, Erin Schiavo seconded the motion. All in favor, none opposed.

Public Comment: none

New Business:

President's Report: Roy Law spoke about summer programs and complimented Ricky and the Library and Museum staff on their continued efforts in maintaining and adding to summer programs.

Treasurer's Report: Patricia English reported that there was a beginning balance of \$745,622.76. She reported cash receipts in the amount of \$243.42. Cash disbursed in the amount of \$82, 442.17. The ending cash balance was \$663, 424.01. Kate Subranni motioned for approval of the report, Damen Tomassi seconded the motion. All in favor, none opposed.

Bill Pay List June, July: There were no questions about the bill pay list. Trish English motioned to approve the bill paid list, Kate Subranni seconded the motion, all in favor none opposed.

Bill Pay List August: There were no issues with, or questions about the bill pay list. Trish highlighted that the municipal fee was on it. Trish English motioned to approve the bill pay list, Erin Schiavo seconded the motion. All in favor, none opposed.

Director's Report: Library: Ricky shared the June, July, and August statistics for programs and circulation. Ricky reported that there were 116 programs including author visits, trivia, bingo, concerts, and kids programs, with an average of 13 patrons per program. The Pam Jenoff author event was highly successful with approximately 100 participants. There were 63 participants for summer reading. Fall programs have begun and include yoga, a sign language class, bingo, trivia, movie night as well as cooking class and social luncheons (which will be held at Guild Hall at the Church of the Redeemer). Ricky reported that there has been no information from the State regarding the Library Bond Construction Act.

Museum: A grant for the museum is being worked on now through The Atlantic County Office of Cultural and Heritage Affairs for the museum to add audio feed to some exhibits. Painting of the museum building has been completed, there was a new exhibit added and the museum collection can be viewed digitally.

Ricky cited that the Fall newsletter is now available on line. He continues to monitor health and safety recommendations regarding Covid 19.

Pandemic Policy: Ricky initiated a discussion regarding health and safety of staff as well as program attendees. For cooking classes and luncheons, it was agreed that servers and the chef should be fully vaccinated at these programs. It was discussed that employees should also be vaccinated or given a reasonable alternative to ensure the safety of library staff and patrons. The Board will look to update the personnel manual next month.

Resolutions:

A. Resolution 2021-11: RESOLUTION OF THE TRUSTEES OF THE FREE PUBLIC LIBRARY OF THE BOROUGH OF LONGPORT IN THE COUNTY OF ATLANTIC REGARDING ITS REVIEW OF 2020 ANNUAL AUDIT

Trish English made a motion to approve Resolution 2021-11. Kate Subranni seconded the motion. All in favor, none opposed.

Public Comment: none

Adjournment: At 5:28pm Trish English made a motion to adjourn. Kate Subranni seconded the motion. All in favor, none opposed.